

# ARMA Northern New Jersey Chapter

Your Gateway to Records & Information Management



## Kick Off Meeting & Dinner

September 17, 2008

### Topic:

Enhancing the "M" in Records Management!

Speaker: Marc Dorio

## Enhancing the "M" in Records Management!

Whether you are managing the Records function alone, with a staff, or managing vendors or peers in other departments, this fun and interactive presentation will be of interest to you. This session will provide you with some practical tips on how to set clear expectations, achieve "shared understanding", and improve your overall management effectiveness. It may even help you manage the boss!

## Meeting Agenda

Registration & Networking: 4:45 – 5:30 PM

Dinner: 5:30 – 6:30 PM

Presentation: 6:30 – 7:30 PM

## Fees

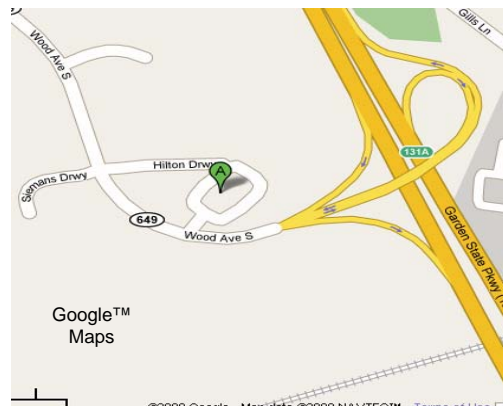
Pre-paid Members: \$30.00

Pre-registered \$35.00

Walk-Ins / Non-Member \$40.00

## Location

The Woodbridge Hilton  
120 Wood Avenue South  
Iselin, NJ 08830  
Telephone: 732-494-6200



## Registration Options

Contact: Lori Green

Email: [membership@armanni.org](mailto:membership@armanni.org)

Online: <http://www.armanni.org/calendarandevents.html>

Web: [www.armanni.org](http://www.armanni.org)

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Marc Dorio

## Speaker's Bio

Marc Dorio is a result oriented Organizational Development and Training professional with over 25 years of corporate and consulting experience gained with organizations in a wide variety of industries and settings. Clients have included Fortune 100 and 500 corporations, manufacturing, service, non-profit, retail and privately held companies here and abroad. His professional experience ranges from Training, Organizational Effectiveness and Leadership Development to Team Development and Executive Coaching.

Marc's website is  
<http://www.dorioconsulting.com>